

December 10, 2019

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Charles Liesinger.

Members present: Chuck Mehlbrech, Dean Koch, Marc Dick and Steve Gordon.

Chairman Liesinger led the Pledge of Allegiance.

Chairman Liesinger called for approval of the Agenda. Motion made by Koch to approve the Agenda as sent & posted. Second by Gordon and motion carried.

The minutes from the November 26th meeting were sent to Board members for review prior to publication. Motion made by Mehlbrech to approve the minutes for publication. Second Koch and motion carried.

Citizen Input: none.

Commissioner Reports: Koch and Kreutzfeldt visited with a FEMA rep who strongly urged that individuals continue to apply for assistance because if one program doesn't work for them, there may be other programs that do. Liesinger attended Bridgewater Ambulance meeting; service is doing okay.

Jim Miles, Francis Kane and Mike Kane, representing Ramsey Twp, met with the Commission to discuss who is responsible for bridges and culverts located within a township; specifically low water crossing #190-022. FEMA has inquired about who owns it and has asked if there is a hydrology study available for this bridge; the township owns it and no known study. Mic Kreutzfeldt, Hwy Supt, was present, and provided copies of Township Bridge/Culvert Laws & Policies to those present. The land area south of the Vermillion River isn't accessible without crossing the river. Kreutzfeldt noted that original bridge was condemned before 1980 and made a low water crossing in 2014, low water crossings have been hard to maintain when flows remain high over time. Replacement cost today would be in excess of 250 thousand dollars. Kreutzfeldt noted that February 4, 2003 Commission Minutes state: the County will be responsible for maintenance of bridges over twenty feet (20') between abutments and the costs for maintenance of structures smaller than a bridge but larger than a sixteen square foot (16') opening will be shared equally following a mutually agreed upon plan. The County is doing more that statute requires. Mike Kane asked about placing box culverts in the opening; price would be like or more than a bridge. Kreutzfeldt noted the use of double T deck units from a bridge replacement project may be an option to reuse on 246th St. Mike Kane suggested the upcoming Ramsey bridge replacement. Gordon asked Kreutzfeldt to talk with Hollaway Construction about moving a bridge deck; feels it's a good idea. In another matter, Francis Kane asked about damaged culvert on Eagle Road south of 246th St; Kreutzfeldt will check the site.

Kreutzfeldt presented results for gravel crushing to the Board: Rechnagel Construction, \$2.80/ton or \$210,000; First Rate Excavate, \$2.85/ton or \$213,750; Bowes Construction, \$3.70/ton or \$277,500 and Dakota Constructors, \$3.75/ton or \$281,250. Motion was made by Koch to accept the bid from Rechnagel Construction. Second made by Dick and motion carried.

Motion was made by Dick to declare 2016 Vermeer Disc Mower, fixed asset #1049, as surplus property because it a was trade-in on purchase of new mower. Second made by Gordon and motion carried. Highway Status Report: bridge on 262nd St below the dam- Hollaway Construction plans for a late winter start on replacement and working with FEMA for some assistance; bridge on 263rd St one mile below the dam-completed & road opened on December 3rd; bridge on 438th Ave north of Unityville-completed & road opened on December 6th. Current projects include flooding repairs as weather permits, removing trees in ditches from summer storms & stockpiling chips for 2020 sealing.

No drainage permits.

Colleen Moran, Chief Operating Officer of Independent Living Choices, and an attorney who visits building sites to assist with ADA compliancy met with the Board following her inspection of the back entrance of the Courthouse. Laura Schultz, HR Coordinator,

was present. Moran shared her observations with the Commission. Schultz asked about the historic preservation of the building. Moran noted that the goal is to leave original building items, original. Moran said she'd be glad to review whatever options the Board comes up with as far as making the back entrance handicap accessible.

Michelle Burkhardt, SD Dept of Legislative Audit, met with the Board, introducing herself as the Auditor in Charge of the 2017/2018 audit for the County; cost of \$71.50/hour. Motion was made by Koch to authorize Chairman Liesinger to sign the letter of introduction that explained services to be completed. Second made by Gordon and motion carried.

Carol Lauer, Treasurer, joined the meeting to discuss delinquent taxes.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases. A list of lien payments received in November was reviewed. A request for burial assistance was approved (2019-48) and another we are waiting on documentation for the other request (2019-47). An Application for Poor Relief Assistance and Hospital Request for Payment from Avera Heart Hospital of SD were denied because the individual hasn't applied for county assistance and the financial information provided by the hospital only indicates that there is no health insurance (2019-39). An Application for Poor Relief Assistance was received from Avera McKennan Hospital (2019-43); no action. An Application for Poor Relief Assistance and Hospital Request for Payment were received from Avera McKennan Hospital (2019-45); coded mental health hold will be paid.

The following building permits were issued the month of November:

19-45	Lincoln Langerock	30'x8'x12' pole shed	N2NW4 Ex Lot H1 21-101-53
19-57	Leona Pullman	80'x42'x16' pole shed	N2NW4 Ex Lot H1 21-101-53
19-58	Alejandra Habether	40'x56'x12' pole barn	N702' E952' of NE4 29-102-54

The November Clerk of Courts Report was noted and filed.

Auditor Sherman presented a letter from Unified Judicial System State Court Administrator to the Board. The letter noted that CAA fees for 2020 will be \$97/hour and mileage for court appointed attorneys will be \$1.00/mile.

The November SEFP Facilitator's Report was noted and filed.

The November Law Enforcement Reports for each City/Town and the services received were noted and filed.

Nathan Snyder, Tech Solutions, met with the Board to review current managed IT services being provided to the County. Laura Schultz, HR Coordinator, and Mic Kreutzfeldt, Hwy Supt, were present. Following discussion of updates and continued IT services, motion was made by Mehlbrech to authorize Chairman Liesinger to sign a 3-year agreement including One-Time Managed Bundle Onboarding Fee \$4699.00 and monthly Managed Services \$3610.00. Snyder noted that the amount of the Managed Services may fluctuate depending on actual numbers of computers and email accounts needed. Updates on cost will be brought back to the Board. Second made by Koch and motion carried.

Motion was made by Koch to authorize Chairman Liesinger to sign the 2020 Animal Control Services and Impoundment Facility Operations Agreement between the County and Sioux Falls Area Humane Society. Second made by Gordon and motion carried.

Motion was made by Gordon to authorize Chairman Liesinger to sign the 2020 Agreement for Detention Services between Minnehaha County, Lutheran Social Services SD and McCook County. The daily rate for the JDC is set at \$236.90 per bed and the rate for Shelter Care will be \$236.90 per bed per day. Second by Mehlbrech and motion carried.

Motion was made by Koch to authorize Chairman Liesinger to sign 2020 Consultant Contract for provision of Community Health Services between McCook County and SD Dept of Health, Family and Community Health. The contract did increase by 2.5%, which is consistent with FY2020 State Salary Policy; total of \$5342.10. Second by Mehlbrech and motion carried.

Motion was made by Mehlbrech to enter into Executive Session at 12:30 pm to discuss personnel issues; SDCL 1-25-2 (1). Laura Schultz, HR Coordinator, was present. Chairman Liesinger declared out of Executive Session at 12:45 pm.

Motion made by Mehlbrech, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 11/30/19: Commissioners 1692.30; Auditor 4584.38; Treasurer 3575.68; States Attorney 2560.64; Custodian 1155.00; Dir of Equalization 5597.18; * Corissa Kaufmann, step increase from \$18.52 to \$19.18; Register of Deeds 3110.18; Veterans Service Officer 258.90; Sheriff 10698.62; Contract Law 5033.19; Care of Poor 192.31; Welfare 430.50; Community Health Nurse Secretary 1353.16; * Jessica Klinkhammer, step increase from \$19.18 to \$19.84; 4-H Program Assistant, 1236.21; Weed 365.38 mileage 33.60; Drainage 310.97; Planning & Zoning 301.89. SD Dept of Revenue, Human Services Center 600.00, SD Developmental Center-Redfield 60.00; Advanced Systems, 2 copier contracts 320.85; Affordable Auto Body, windshield & labor 327.00; AutoEx LLC, law enforcement vehicle supplies/parts & service 5265.49; Avera McKennan Hospital, care of poor 4562.49, mental health hold 703.00; Avera Queen of Peace Hospital, blood alcohol service 222.00; Card Service Center, dog food & chew toy 54.14, law enforcement supplies 776.26, drainage office supplies 165.24; Certified Languages, interpreter service 42.90; Chesterman Co, water 64.00; City of Bridgewater, December ambulance appropriation 3530.66; Mike Fink, November expenses 270.87; G&R Controls, boiler chemical pump 1826.53; Roger Gerlach, Deputy St Atty services 276.40; Innovative Office Solutions, Dir of Equalization, shirts 113.00; Kinzley Funeral Home, care of poor 3125.00; Lentsch Tree Service, snow removal 110.00; Lincoln County Treasurer, reimburse mental illness hearing expenses 376.50; Marco Technologies, monthly copier contract 98.37; Marshall & Swift/Boeckh LLC, subscription renewal 364.95; McCook County EMS, December appropriation 8707.86; McCook County Publishers, publishing 991.94; McCook County Treasurer, postage 148.50; McCormick Motors, law enforcement auto service 124.25; McLeod's Printing, office supplies 157.30; Meyer Motor, battery 136.95; Microfilm Imaging System, scanning equipment rent 489.00; Mid-American Research, ice melt 271.50; Minnehaha County Auditor, reimburse mental health expenses 304.50; Office Depot, office supplies 439.04; Ramkota Hotel-Pierre, election workshop lodging 308.00; RBS Sanitation, garbage service 73.03; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 99.64; Salem Lumber, supplies 44.61; SD Achieve d/b/a LifeScape, services for 6 residents 360.00; SD State Treasurer, reimburse CAA expenses 33.45; SDACC, special CLERP assessment 1557.00; South Dakota Public Health, lab services 80.00; Sturdevant's Auto Supply, car mats 21.89; Triotel Communications, telephone/internet service 632.12; Verizon Wireless, cell phone service 273.71 internet modem service 255.68, I-Pad service 42.61; Wash 'N' Go, car wash tokens 80.00.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 11/30/19: Hwy Dept 22165.27. Affordable Auto Body, Freightliner windshield & labor 666.00; American Garage Door, shop doors 483.67; Appera, towel & mat rental 92.48; Blackstrap Inc, road salt 2349.95; BlueTarp Financial, supplies 112.19; Butler Machinery, parts & labor 6024.47; Card Service Center, office supplies 57.98; Central Farmers Coop, tire & repair 260.00; Chesterman Co, water 24.00; Cole's Petroleum, unleaded gas 18227.22; Gessner Welding & Repair, parts & labor 189.00; Hollaway Construction, Unityville bridge 119754.52; Jim Hawk Truck Trailer, Shop supplies 63.10; McCook County Publishers, bid letting notices 86.36; McCormick Motors, pickup service & supplies 738.56; Mitchell Concrete, concrete 2192.00; North American Truck, parts 252.63; Pomp's Tire Service, supplies 1953.16; Puthoff Repair, supplies 230.52, Vermeer disc mower 3900.00; RBS Sanitation, garbage service 63.72; Salem City, utilities 144.13; Southeastern Electric, utilities 5.60; Spencer Quarries, supplies 5922.57; Sturdevant's Auto Supply, supplies 791.87; Triotel Communications, telephone/internet service 104.73; Verizon Wireless, cell phone service 97.10; Winter Inc, bridge supplies 4940.00; Zapp Hardware, supplies 54.94 .

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 183.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 11/30/19: EDS Director 1346.15. Bound Tree Medical, Dakota Access Pipeline grant for Search & Rescue 2564.09; City of Bridgewater, Dakota Access Pipeline grant 2500.00; Spencer Fire

Dept, Dakota Access Pipeline grant 2500.00; Brad Stiefvater Jr, mileage 24.36, postage 55.00; Triotel Communications, telephone/internet service 87.45; Two Way Solutions, Dakota Access Pipeline grant for McCook EMS 2345.97.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 11/30/19: Sheriff Secretary/Dispatcher 172.81. PharmChem, sweat patch analysis 28.55.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 11/30/19: Dir of IRS, county share of FICA 3721.91 Medicare 870.46; SD Retirement System, county share of retirement contribution, 3832.28; Wellmark BCBS of SD, county share of health insurance premium 7054.40.

The Auditor's Account with the County Treasurer for the month of November, 2019: deposits in banks, \$7,129,190.97; cash to deposit, \$535.17; checks to deposit, \$40,762.78; CC payments, \$159.80; Cash Items (postage) \$148.50; Treasurer's Cash, \$1,421.50; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$7,973,168.72.

The meeting adjourned subject to call.

Dated this 10th day of December, 2019.

Charles Liesinger _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County