

December 13, 2016

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Ron Scharffenberg. Members present: Ralph Dybdahl, Marc Dick, Sheldon Butzke, and Steve Gordon. Commissioners Elect, Dean Koch and Charles Liesinger were also present.

Chairman Scharffenberg led the Pledge of Allegiance.

Chairman Scharffenberg called for approval of the Agenda. Motion made by Butzke to approve the Agenda as sent. Second by Dybdahl and motion carried.

The minutes from the November 22nd meeting were sent to Board members for review prior to publication. Chairman Scharffenberg called for approval of same. Motion made by Dick to approve the minutes for publication. Second Gordon and motion carried.

Commissioner Reports: Dick attended the 20 Year Transportation Study SAT committee meeting where discussion was held regarding placement of conditions on Conditional Use Permits. Dybdahl attended an ICAP meeting held in Brookings.

Mic Kreutzfeldt, Hwy Supt, presented quotes for 50/50 blend #1 & #2 diesel fuel: Stern Oil \$1.6687/gallon; Country Pride Coop \$1.7660/gallon; Central Farmers Coop \$1.7700/gallon and Cole's Petroleum no bid. Motion made by Dybdahl to accept quote from Stern Oil Co. Second made by Gordon and motion carried. Kreutzfeldt reported that there have been gasoline issues with his pickup and most of the law enforcement vehicles, stalling; gas is being purchased at area stations until water issues are resolved. Kreutzfeldt noted that SD DOT is requesting 2017 weight postings, postings to remain the same as 2016. Discussed replacement of the roof on west addition to the main highway shop; competitive quotes to be solicited.

Kreutzfeldt presented the following bids for Hydraulic Dump Body & Equipment to the Board: Northern Truck Equipment \$60719 or stainless steel option \$63588; Custom Truck & Equipment \$64864 or stainless steel option \$64989 and Sanitation Products \$67086 or stainless steel option \$69586. Following discussion, motion was made by Gordon to accept bid of \$63588, stainless steel option, from Northern Truck Equipment. Second made by Dick and motion carried.

Tracy Hofer, Zoning Administrator, joined the meeting. Discussion was held regarding the need for conditions, such as a transportation study or road plan, to be considered when Conditional Use Permit applications are brought before the Board of Adjustment.

Adam Polley and Steve Myer, Clark Engineering, presented the 2016 Bridge Inspection Overview Report to the Board.

Motion made by Dybdahl to convene as Drainage Commission. Second made by Dick and motion carried.

Drainage Administrator Kreutzfeldt presented the following drainage permit applications, noting that downstream landowner signatures were obtained and he has signed off on them:

D16-014	Battle Creek Farms	W2SW4 17-102-53
D16-023	Ronald O Marquardt Trust	E2SW4 17-102-53
D16-024	Katherine L Marquardt Trust	S2N2 17-102-53
D16-021	Triple L Farms	NW4 13-102-55
D16-025	Ruth E Carmichael	SW4 Ex 6.33Ac Lot S, H2 & H3, 13-102-55
D16-022	Lauck Farm LLC	E 70Ac of SE4 16-102-54
D16-026	Kostboth Farms LLC	NE4 Inc E50' strip of RR & All E of RR Ex Lot A in SE4NE4 21-102-54

The Board reconvened as Board of County Commissioners.

Keith Aden, Veteran's Service Officer, met with the Commissioners. Following discussion of office happenings, motion was made by Dick to re-appoint Keith Aden for a period of four years, through the first Monday in January, 2021. Second was made by Dybdahl and motion carried.

Carol Lauer, Treasurer, presented two abatement applications to the Board. Motion made by Butzke to approve abatement for Dorothy E Wagner \$94.14. Reason for adjustment: tax freeze values apply; and for McCook Central School District \$1325.02. Reason for adjustment: tax exempt property. Second by Gordon and motion carried.

Brad Stiefvater, EDS Director, and the Commission reviewed the McCook County Multi-Hazard Pre-Disaster Mitigation Plan developed in 2010. Those present signed off on the review form.

In other business, Stiefvater informed the Board that he, Joan Julson, Bridgewater City, Lori Heumiller, Salem City, and Auditor Sherman were invited to participate in a webinar regarding FEMA Flood Risk Awareness for McCook County. More meetings will follow; a Discovery Meeting to learn about the Risk MAP program and to discuss the initial results of the flood assessment. The maps that were presented through the webinar showed a great deal more property and rural land to be located in the “floodplains”. Stiefvater noted that each of us on the webinar questioned the maps and the inclusion of so much more property; no need for expanding. The map adding risk areas did not match the information from the flood events in McCook County over the past 35 years. It was questioned as to whether or not the County Commissioners and/or City Councils will have any input before maps are adopted. We were told that concerns will be addressed.

Missy Lauck, Community Health Nurse, introduced Jessica Klinkhammer, CHN Secretary, to the Board and gave brief update of office happenings.

Welfare Director, Geralyn Sherman, and the Commissioners reviewed Care of Poor cases and lien payments made during the month of November. Four Notices of Hospitalization were received from Avera McKennan Hospital (2016-65, 2016-69, 2016-71 and 2016-72). Two Applications for Poor Relief Assistance were received from Avera McKennan Hospital (2016-43 and 2016-38). One Notice of Hospitalization was received from Avera Queen of Peace Hospital (2016-70). Two Notices of Hospitalization were received from Avera Heart Hospital of SD (2016-66 and 2016-68). A call was received from an individual who doesn't want the County to pay hospital bill because it is being included in bankruptcy proceedings (2016-60). A Notice of Dismissal was received from Sanford USD Medical Center (2015-38).

Auditor Sherman presented the 2017 Partner Agreement for Per Diem to house youth in both the Secure and Non-Secure sections of the Minnehaha County Regional JDC as well as the Shelter Care being operated by Lutheran Social Services for signature. The agreement is from January 1, 2017 until December 31, 2017. The daily rate for the JDC is set at \$220 per bed, per day. The rate for Shelter Care will be \$185.52 per bed, per day. Motion was made by Gordon to authorize Chairman Scharffenberg to sign the three copies of this agreement. Second made by Butzke and motion carried.

Auditor Sherman presented the 2017 Animal Control Services and Impoundment Facility Operations Agreement with the Sioux Falls Area Humane Society for signature. Motion was made by Dick to authorize Chairman Scharffenberg to sign the agreement. Second made by Dybdahl and motion carried.

Auditor Sherman presented two copies of the 2017 Consultant Contract for Provision of Community Health Services between McCook County and SD Dept of Health for signature. The contract amount is \$5150.00. Motion was made by Dick to authorize Chairman Scharffenberg to sign the two originals. Second made by Dybdahl and motion carried.

Auditor Sherman presented Amendment #2 for the 2016 State and Local Agreement (SLA) for signing. This identifies the additional shortfall funding amount up to \$5010.81. This amount is in addition to the original Sub-Recipient Award used for salary and administrative costs related to the operation of the County emergency management organization during FFY 2016 (October 1, 2015 through September 30, 2016). Motion was made by Dybdahl to authorize Chairman Scharffenberg to sign the amendment #2. Second made by Butzke and motion carried.

The following building permits were issued the month of November:

2016-79	Kurth Living Trust	moving in 24x32 garage	NE4 12-102-56
2016-80	Tyler & Melissa Johnson	finish basement	Eichacker's Addn in NW4 29-103-53
2016-81	Marc & Mary Dick	move 40x42 barn	SW4 30-101-54
2016-82	Kevin Krier	60x88 shop	SE4 35-103-56

The November Clerk of Courts Report was noted and filed.

The November Law Enforcement Report was noted and filed.

The November Report for Southeast Facilitation Project was noted and filed.

The court appointed attorney rate for 2017 has been increased to \$94 per hour and the mileage reimbursement rate remains at \$1.00 per mile. This is pursuant to UJS policy which provides that these fees increase in an amount equal to any cost of living increase approved for state employees by the Legislature.

Motion made by Butzke, second Dybdahl, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 12/4/16: Commissioners 1461.55; Auditor 2809.73; Treasurer 3370.01; States Attorney 2267.31; Custodian 1185.19; Dir of Equalization 4009.04; Register of Deeds 2809.73; Veterans Service Officer 93.38; Sheriff 8343.72; Contract Law 4650.00; Care of Poor 230.77; Welfare 275.04; Community Health Nurse Secretary 778.48; Extension 560.28; Weed 330.77; Drainage 307.69; Planning & Zoning 307.69. SD Remittance Center, lab services 205.00; A & B Business, monthly copier contract 33.04, office supplies 266.42; Robin Anderson, grand jury transcript 44.20; AutoEx LLC, law enforcement vehicle service & supplies 3556.65; Avera McKennan Hospital, mental health hold 1400.00; Avera Queen of Peace Health Services, blood alcohols & drug services 1381.36, prisoner care 3946.45; Card Service Center, K-9 supplies 51.87, DARE supplies 323.27, shipping charges 30.91, document scanner 463.56, supplies 41.08; Chesterman Co, water 42.00; City of Bridgewater, December ambulance appropriation 3215.41; Davison County Sheriff, October jail service 7030.00; Dust-Tex Service, dust mop rental 27.17; Eich Law Office, court appt attorney for Natasha Zambrano-Ross 665.81; Mike Fink, November expenses 367.80; Roger Gerlach, services-Deputy St Attorney 122.66; Inter-Lakes Comm Action, December CSW funds 688.42; Kremptes Home Repair, ceiling repair 61.22; Larry's Food & Auto, tires, brakes & labor 861.10; Lentsch Tree Service, snow removal 50.00; Lincoln County Treasurer, reimburse mental health service expenses 177.00; MARCO Technologies, monthly copier contract 55.26; McCook County EMS, December ambulance appropriation 7930.45; McCook County Publishers, publishing 1934.50; McCook County Treasurer, postage 272.90; McCormick Motors, law enforcement vehicle service & supplies 392.51; McLeod's Printing, office supplies 31.29; Microfilm Imaging Systems, scanning equipment rent 469.00; Mid-American Research, ice melt 337.38; Morgan Theeler LLP, court appt attorney for Celeste Devost 104413, for Sara Arens Gluhm 266.80, for James Wasson 254.13; Neve's Uniforms & Equipment, law enforcement supplies 209.70; Noll Collection Service, lien collection fee 175.00; Office Depot, office supplies 469.11; Alicia Petersen, mileage 59.64, 3 months cell phone reimbursement 90.00; Presto-X, Food Pantry pest control check 35.00; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 21.25; Salem City, utilities 71.91; Salem Sales, law enforcement auto fuel 357.32, truck towing 125.00; Salem Special, help wanted ads & rezone notice 78.12, office supplies 83.00; SD Achieve, services for 5 residents 300.00; SD Dept of Health, controlled substance registration 75.00; Brenda Stadel, website design changes 50.00; Sturdevant's Auto Supply, law enforcement supplies 65.93; Sun Gold Sports, retirement plaques 82.70; Triotel Communications, telephone/internet service 633.15; Annette VanEmmerik, flash drive 12.77; Verizon Wireless, internet modem service 255.74, cell phone service 196.07; Xcel Energy, utilities 523.25; Zapp Hardware, supplies 3.99.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 12/4/16: Hwy Dept 16455.47. 3-D Specialties Inc, parts 149.55; Anderson Publications, ad & notice 33.67; Avera Queen of Peace Health Services, employee drug test 54.90; Boyer Trucks, air filters 176.72; Butler Machinery, parts & labor 562.82; Card Service Center, post driver 212.47, printer cartridges 112.95; Commercial Asphalt, hot mix 134315.10; Equipment Blades Inc, supplies 8686.00; Fremar Inc, highway seed mix 950.00; Gessner Welding & Repair, supplies 447.50; Johnson Brothers Excavation, culvert installation 19136.76; Mac's Inc, tools 166.56; MidAmerican Energy, utilities 8.00; Northwestern Energy, utilities 10.00; Pomp's Tire Service, tires & supplies 587.00; Powerplan, oil & filters 189.50; Pulse Electric, wiring for sheds 3447.27; Puthoff Repair, supplies 260.76; RBS Sanitation, garbage service 56.25; Salem City, utilities 73.60; Salem Lumber, supplies 271.09; Salem Special, help wanted ads 54.56; SD Dept of Transportation, bridge inspections 3485.73; Servall Towel & Linen, towel & mat rental 23.45; Sheehan Mack Sales & Equipment, parts 198.42; Southeastern Electric, utilities 16.66; Stern Oil Co, supplies 437.00; Sturdevant's Auto Supply, supplies 530.99; Triotel Communications, telephone/internet service 102.90; Xcel Energy, utilities 473.94; Zapp Hardware, supplies 62.56.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 195.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 12/4/16: EDS Director 1305.69. Brad Stiefvater, November mileage 241.50; Tri-State EMA, 2017 membership dues 10.00; Triotel Communications, telephone/internet service 105.15.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 12/4/16: Sheriff Secretary/Dispatcher 115.38.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging System, scanning equipment rent 123.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 12/4/16: Dir of IRS, county share of FICA 2913.50, Medicare 681.41; SD Retirement System, county share of retirement contribution, 3033.53.

The Auditor's Account with the County Treasurer for the month of November, 2016: deposits in banks, \$6,475,136.25; cash to deposit, \$325.89; checks to deposit, \$30,916.96; CC payments, \$1,188.40; Cash Items (postage) \$272.90; Treasurer's Cash, \$1,297.10; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$7,310,087.50.

The meeting adjourned subject to call.

Dated this 13th day of December, 2016.

Ronald Scharffenberg _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County