

December 28, 2017

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon.

Members present: Marc Dick, Charles Liesinger, Dean Koch and Ralph Dybdahl.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the Agenda. Motion made by Dybdahl to approve the agenda as sent. Second by Koch and motion carried.

The minutes from the December 12th meeting were sent to Board members for review prior to publication. Motion made by Koch to approve the minutes for publication. Second by Liesinger and motion carried.

Mark Norris, Sheriff, informed the Board that a family of 5 was rescued from I-90 Salem Exit last night when their car quit, leaving them stranded; no longer operational. Norris will check into bus tickets and for now the County will need to take care of motel room and some meals as family only has \$50, no credit cards and no debit cards. Later during meeting, Norris reported back that bus tickets will be \$1009.00 and Saturday is first day that there are enough bus seats for the entire family. Commission agreed to cover cost of motel room until Saturday along with meals if need be.

Commissioner Reports: Koch noted that a Food Pantry meeting is scheduled for late January.

Mic Kreutzfeldt, Hwy Supt, noted that SDDOT is requesting information regarding load limits for 2018 for the DOT website. The 2017 weight limits were reviewed and will be the same in 2018. The budgets for Hwy Road & Bridge, Weed and Drainage were reviewed as to 2017 expenditures. The January and February winter hours will be 7:30 a.m. to 4:00 p.m. for the office and 7:00 a.m. to 3:30 p.m. for Hwy Dept crew. The proposed projects scheduled for 2018 were reviewed; bridges, graveling and road projects. Current projects include year-end inventory and bridge repairs. Kreutzfeldt informed Board of proposed legislation to update old bridge statutes. Proposed changes include substantially increasing the township share for bridge maintenance/replacement from the current \$500 per structure.

Motion made by Dybdahl to convene as Drainage Commission. Second made by Liesinger and motion carried.

Drainage Administrator Kreutzfeldt presented the following drainage permit applications, noting that downstream landowner signatures were obtained and he has signed off on them. All permits are available for inspection at the Hwy Dept Office.

D17-043	Robert Tarrell, Rochelle Tarrell	W2NW4 18-101-53
D17-047	Robert Wobig Trust	NW4 Ex Lots H1 H2 H3 & H4 & .13Acre Deeded for Hwy Purposes & Extract 1 Evangelical Covenant Church Addn in NW4NW4 13-104-55
D17-048	Robert Wobig Trust	W2NE4 13-104-55
D17-049	Mark & Pamela Jerman Trust	SE4 5-101-54
D17-050	Mark & Pamela Jerman Trust	SW4 5-101-54
D17-051	Mark & Pamela Jerman Trust	NE4 6-101-54
D17-054	Edwin Wobig Trust	SW4 3-104-55 Ex Ericsson Tract 1 in SW4SW4 & SE4SW4 and Ex the 50' ROW abutting the South Line of Ericsson Tract 1(repair existing tile)

The Board reconvened as Board of County Commissioners.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases. A Hospital Request for Payment from Avera McKennan Hospital was denied because the patient has not applied for county assistance, therefore eligibility cannot be determined and determination cannot be made based upon information provided by the Hospital's Application for Poor Relief Assistance received on April 13, 2016 (2016-13). Two Notices of Hospitalization were received from Avera McKennan Hospital (2017-58 and 2017-59). Welfare Director Sherman noted that a request for propane received on December 26th, was considered an emergency because family had been without heat since Christmas Eve. Sherman contacted both Liesinger and Koch and the minimum of 200 gallons was approved (2017-60). An Application for County Assistance for burial assistance was reviewed and approved based upon information provided (2017-61).

Motion was made by Koch to enter into Executive Session at 10:10 a.m. to discuss personnel issue. Auditor Sherman was present. Second made by Dybdahl and motion carried. Chairman Gordon declared out of Executive Session at 10:20 a.m. Commission agreed that Auditor Sherman should talk with Karen DeLange, Alternative HRD, regarding incident that was explained to them.

Motion made by Dick to convene as Board of Adjustment. Second made by Liesinger and motion carried.

At 10:30 a.m. a public hearing was held to receive input concerning request for a Conditional Use. Applicant: T.H. Custom Manufacturing LLC. Legal description: SE4NW4SE4SE4; E2SW4SE4SE4; S2NE4SE4SE4, SE4SE4SE4 Section 31 Greenland Twp. Tracy Hofer, Zoning Administrator, introduced Tyler Hofer, applicant. Tyler explained that they make/build cattle equipment, dumpsters and roll-off containers; not much repair work is done. Zoning Administrator Hofer explained conditional use regulations. Through this discussion it was discovered that there are 7 employees at T H Custom Manufacturing and a Class 2 Major Home Business can only employ five (5) employees, including owners. At this time, Tyler withdrew his request for a conditional use permit and will look into rezoning area of property.

Motion made by Dybdahl to convene as Planning Commission. Second made by Koch and motion carried.

Tracy Hofer, Zoning Administrator, presented a plat for approval. Following review of the Plat Review Form, motion was made by Liesinger, second Koch, and carried to approve the following resolution:

“BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1 of Meadow View Addition, an Addition in the Southwest Quarter of Section 27, Township 102 North, Range 55 West of the 5th Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 28th day of December, 2017.

Chair, County Planning Commission
McCook County, South Dakota

The Board reconvened as Board of County Commissioners.

Motion made by Dybdahl to enter into Executive Session at 11:00 a.m. to discuss personnel issues. Mark Norris, Sheriff, and Auditor Sherman were present. Second made by Dick and motion carried. Chairman Gordon declared out of Executive Session at 11:10 a.m. Motion made by Dick to approve hiring of Troy Rempfer effective date 12/26/2017 \$36700 (annual salary) Uncertified Officer; hiring of Scott Robertson 01/15/2018 \$36700 (annual salary) Uncertified Officer; authorize pay increase for Ernest Soole effective 01/01/2018 \$41200 (annual salary) Certified Officer and eliminate position of a part-time Deputy within Sheriff's Dept effective 01/01/2018. Second made by Koch and motion carried.

Sheriff Norris informed the Board that Chief Deputy Urrutia will be contacting the Office of Attorney General regarding disposition of the drug dog.

Brad Stiefvater, Jr, McCook County EMS, met with the Commission to update them on the ambulance service and explain the procedure/protocols used for utilizing air ambulance. Brad Stiefvater, Emergency Management Director, was present.

Motion was made by Dybdahl to authorize Chairman Gordon to sign the Combined Election Agreement with Salem City for 2018. Elections are being combined to save tax dollars on the cost of individually conducted elections and to encourage a better voter turnout for both entities. Second made by Koch and motion carried.

Motion was made by Dybdahl to authorize Chairman Gordon to sign an updated version of Lake County Inmate Housing Contract. The update referenced medical transport of prisoners. Second made by Liesinger and motion carried.

Motion was made by Koch to declare fixed asset #992, Okidata Dot Matrix Printer as surplus property as it is no longer functional. Second made by Liesinger and motion carried.

Motion made by Dick, second Liesinger, and carried, to pay claims: GENERAL FUND: A & B Business, monthly copier contract 56.81 office supplies 752.21; Advanced Systems, 2 monthly copier contracts 99.93; Blue Collar Tactical, Glock 22 gun 492.00; Roger Gerlach, Deputy St Atty services 2956.79; Jack's Uniforms & Equipment, law enforcement supplies 376.04; Carol Lauer, District meeting mileage 50.40; McCook County EMS, AED battery & supplies 233.00; McCook County Treasurer, postage 115.04; McLeod's Printing, office supplies 45.71; MidAmerican Energy, utilities 565.15; Office Depot, law enforcement laptops & printers, desks, chairs 1469.91; Alicia Petersen, cell phone reimbursement 30.00; SD Dept of Health, controlled substance registration 75.00; James D Taylor, Board of Mental Illness services 359.84; Xcel Energy, utilities 722.89; Zapp Hardware, supplies 6.46 keys 3.98.

COUNTY ROAD & BRIDGE FUND: Boyer Trucks, fuel filters 73.96; Butler Machinery Co, glass 207.17; Central Farmers Coop, fuel & supplies 583.64; Dakota Constructors, gravel crushing 65953.02; Equipment Blades Inc, blades 6912.00; Gessner Welding & Repair, supplies 92.00; Iron Wheel Sales & Service, furnace filters 71.85; MidAmerican Energy, utilities 227.67; Puthoff Repair, hammer rent 150.00 supplies 93.91; Keith Raap, gravel royalty 3716.50; Travis Raap, gravel royalty 3716.50; Richard Roling, gravel royalty 40016.00; Salem Lumber, supplies 86.92; Spencer Quarries, rock chips 28165.98; Sturdevant's Auto Supply, supplies 1368.12; Transource, seal 5.84; Xcel Energy, utilities 518.26; Zapp Hardware, supplies 33.93.

EMERGENCY & DISASTER SERVICES FUND: Brad Stiefvater, December mileage 139.02; Tri-State EMA, 2018 dues 20.00.

Deputy Auditor, Michele Eichacker, joined the meeting, explaining that SD Codified Law restricts the amount of General Fund dollars that counties can retain as surplus. With this noted, year-end cash transfers will be made instead of as needed transfers. Motion made by Koch to approve Cash Transfers from General Fund as follows: Hwy Road & Bridge Fund \$2,600,000.00 and EDS Fund \$100,000.00. Second made by Liesinger and motion carried.

Motion was made by Dick, second by Koch, and carried, to adopt the following resolution:

RESOLUTION 2017-13

Whereas, insufficient appropriations were made in the 2017 budget to discharge just obligations of said appropriation;

Whereas, SDCL 7-21-32.2 provides that transfers may be made by Resolution of the Board from the Contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

Therefore be it resolved that appropriation of \$19,250.00 be transferred from Contingency as follows: Human Resources \$3650.00; Court Appointed Attorney \$4500.00; Sheriff 7800.00; Jail 500.00; Extension \$1650.00; Government Bldg 1000.00 and 24/7 Fund \$150.00.

Dated this 28th day of December, 2017.

Steve G Gordon _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County

The Agreement signed with Noll Collection Service in April 2005, was reviewed prior to considering the services offered by Advanced Asset Alliance.

Motion was made by Dybdahl to authorize Chairman Gordon to sign the Collection Services Agreement with Advanced Asset Alliance (AAA Collections). The term of this agreement is one year. Second made by Liesinger and motion carried.

Auditor Sherman presented the Business Service Agreement from Alternative HRD. This agreement will begin January 1, 2018 and run through June 2018. Chairman Gordon signed same with approval noted at December 19th meeting.

Auditor Sherman presented a revised Intergovernmental Contract (IGC) with the SD Public Assurance Alliance. The IGC reflects changes adopted by the SDPAA Board of Directors on December 7, 2017 that will take effect on January 1, 2018 and primarily reflect the goal of allocating 100 percent ownership of the SDPAA's net position to SDPAA members. Motion was made by Liesinger to

authorize Chairman Gordon to sign the Intergovernmental Contract for the South Dakota Public Assurance Alliance. Second made by Dick and motion carried.

The meeting adjourned subject to call.

Dated this 28th day of December, 2017.

Steve G Gordon _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County