

December 28, 2018

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman, Marc Dick. Members present: Dean Koch, Charles Mehlbrech and Steve Gordon. Absent: Charles Liesinger.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the Agenda. Auditor Sherman noted that she has the liquor license application for Battle Creek Steakhouse, added at 11:30 and asked about working through lunchtime. Motion was made by Koch to approve the Agenda as amended and work through lunch. Second by Mehlbrech and motion carried.

The minutes from the December 11th meeting were sent to Board members for review prior to publication. Motion made by Gordon to approve the minutes for publication. Second made by Mehlbrech and motion carried.

Citizen Input: none.

Commissioner Reports: none.

Mic Kreutzfeldt, Hwy Supt, informed the Board that East River Electric presented documentation to Auditor Sherman for a franchise hearing. The October 19, 1999 Commission minutes were reviewed with Kreutzfeldt giving the Board an overview as to issues with Hanson Rural Water System in 1999, taking advantage of the County due to having a franchise agreement. At that time, the Commission felt approval of utility permits for projects would suffice and has been used since. Following discussion, motion was made by Koch to establish/set a policy to continue the approval process for utility permits as has been done for years, approving each project separately, and no longer holding franchise hearings. Second made by Gordon and motion carried. Kreutzfeldt noted that the BIG (Bridge Improvement Grant) application is complete and presented a resolution for submission of the application. Motion was made by Gordon, second made by Koch, and carried, to approve and adopt the following resolution:

RESOLUTION 2018-15
BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION

WHEREAS, McCook County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER AND LOCATION:

Structure #44-010-185 4 West and 1.5 North of Bridgewater

and WHEREAS, McCook County certifies that the project is listed in the county's Five-Year County Highway and Bridge Improvement Plan;

and WHEREAS, McCook County agrees to pay the 20% match on the Bridge Improvement Grant Funds;

and WHEREAS, McCook County hereby authorizes the Bridges Improvement Grant application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

Vote of Commissioners: Yes 4 No 0 Absent 1

Dated at Salem, SD this 28th day of December, 2018.

ATTEST:

County Auditor

Chairman

Kreutzfeldt informed the Board that David Oyen has given his two weeks' notice; last day of work will be January 4, 2019. The January and February winter hours will be 7:30 a.m. to 4:00 p.m. for the office and 7:00 a.m. to 3:30 p.m. for Hwy Dept crew. The 2018 budget balances for Hwy Road & Bridge, Weed and Drainage and major projects scheduled for 2019 were reviewed. SDDOT will hold

bid letting for bridge #44-221-190 replacement on February 20, 2019. Current projects include snow removal, inventory, bridge repairs per inspection report and Shop maintenance.

Motion made by Koch to convene as Drainage Commission. Second by Gordon and motion carried.

Drainage Administrator Kreutzfeldt noted that there are no permits to present to them but he is receiving calls regarding drainage ordinance violations in the SE4-Section 32 of Richland Twp. Kreutzfeldt added that he anticipates complaints will be filed.

The Board reconvened as Board of County Commissioners.

Laura Schultz, Deputy Auditor/HR Coordinator, joined the meeting. Kreutzfeldt informed the Board that he has completed employee evaluations and presented the 2019 proposed payroll increases for Hwy Dept employees. Following review, motion was made by Koch to approve the recommendations from Kreutzfeldt. Second was made by Mehlbrech and motion carried. A complete list of wages will be noted in the minutes from the first meeting of January.

Motion made by Koch to convene as Planning Commission. Second by Gordon and motion carried.

Tracy Hofer, P&Z Administrator, presented two plats for approval. Following review of the Plat Review Form, motion was made by Gordon, second by Koch, and carried, to approve the Resolution of the County Planning Commission:

BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1 of Shaeffer's Addition in the West Half of the Southwest Quarter of Section 26, Township 102 North, Range 53 West of the 5th Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 28th day of December, 2018.

Chair, County Planning Commission
McCook County, South Dakota

Following review of the Plat Review Form, motion was made by Gordon, second by Koch, and carried, to approve the Resolution of the County Planning Commission:

BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1 of Lacey Addition, an Addition in the Northwest Quarter of Section 27, Township 102 North, Range 53 West of the 5th Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 28th day of December, 2018.

Chair, County Planning Commission
McCook County, South Dakota

The Board reconvened as Board of County Commissioners.

Motion was made by Gordon, second by Koch, and carried, to approve the County Commissioners Resolution:

BE IT RESOLVED by the County Commission of McCook County, South Dakota, that the plat of Tract 1 of Shaeffer's Addition in the West Half of the Southwest Quarter of Section 26, Township 102 North, Range 53 West of the 5th Principal Meridian, McCook County, South Dakota, be and the same is hereby approved.

Approved this 28th day of December, 2018.

Chairman of the County Board
McCook County, South Dakota

Motion was made by Gordon, second by Koch, and carried, to approve the County Commissioners Resolution:

BE IT RESOLVED by the County Commission of McCook County, South Dakota, that the plat of Tract 1 of Lacey Addition, an Addition in the Northwest Quarter of Section 27, Township 102 North, Range 53 West of the 5th Principal Meridian, McCook County, South Dakota, be and the same is hereby approved.

Approved this 28th day of December, 2018.

Chairman of the County Board
McCook County, South Dakota

A letter from the Public Utilities Commission regarding county planning and zoning ordinances and wind generation facilities was reviewed. The PUC is asking counties to be diligent when making ordinance decisions because the PUC does review and consider these ordinances when a siting permit comes before them.

Mike Fink, States Attorney, joined the meeting asking the Commission if they had any business for him and to thank them for the 2019 pay increase.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases. Four Applications for Poor Relief Assistance were received from Avera McKennan Hospital (2018-59, 2018-58, 2018-55 and 2018-57). A Notice of Hospitalization was received from Avera Heart Hospital of SD, followed by a "revised" estimate of services (2018-69). A Notice of Hospitalization was received from Avera McKennan Hospital (2018-70). An Application for Poor Relief Assistance and Hospital Request for Payment were received from Avera Heart Hospital of SD (2018-53). The Request for Payment was denied because the financial information provided on the Application for Poor Relief Assistance concerning this patient only indicates that he has no insurance and there is no financial information. And the individual hasn't applied for county assistance; therefore, eligibility cannot be determined. A reimbursement was received from Avera Heart Hospital of SD (2018-48 and 2018-49); Medicaid paid.

At 11:00 a.m. the Supplemental Budget Hearing was held as advertised. Auditor Sherman noted that the amount of the supplement can be lowered because a reimbursement was received from Avera Heart Hospital for a claim paid by the County; \$20,000 will be sufficient. Motion was made by Gordon, second by Koch, and carried, to adopt the following resolution:

RESOLUTION 2018-12

ADOPTION OF SUPPLEMENTAL BUDGET for McCook County, South Dakota

WHEREAS, SDCL 7-21-22 provides that the Board of County Commissioners must make, approve, and adopt a supplemental budget providing therein for an appropriation for such purposes in such amount as the Board may deem necessary, and such budget shall set out in detail each item for which an appropriation is made and the amount thereof.

WHEREAS, the Board of County Commissioners did prepare a Supplemental Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Supplemental Budget,

NOW THEREFORE BE IT RESOLVED, that such Supplemental Budget be approved and adopted. The amount of the appropriation is \$20,000.00 to be distributed to the General Fund in the Care of Poor budget.

The Supplemental Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor.

Dated this 28th day of December, 2018.

BOARD OF COUNTY COMMISSIONERS, MCCOOK COUNTY, SD

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST: _____ Auditor

Auditor Sherman presented the 2019 Alcoholic Beverage License Application for Hewitt Holdings LLC d/b/a Battle Creek Steakhouse to the Commission. Sherman noted that the fee and property taxes have been paid. Motion was made by Koch to approve the application and authorize Chairman Dick to sign same. Second made by Gordon and motion carried.

Mark Norris, Sheriff, joined the meeting, informing the Board that the 2015 Ford Explorer was totaled when a deer was hit. Norris added that a used vehicle wasn't found so he ordered a new one through McCormick Motors; looking at a March 2019 delivery. At this time, two deputies are able to share a vehicle because one is attending training in Pierre.

The Board discussed and reviewed an email received from Brad Preheim, Manager of VBWDD, indicating that he's received resolutions of support for the expansion of the VBWDD from municipalities in McCook County as well as, Clay, Miner and Lake Counties. Kingsbury County will be sending one also. Preheim noted that the conservation districts are on board as well. Motion was made by Koch to join in the expansion of the Vermillion Basin Water Development District, adopting and approve the following resolution. Second was made by Gordon. Ayes: Koch, Gordon and Mehlbrech. Nays: Dick. Absent: Liesinger.

RESOLUTION 2018-13

In Support of Expansion of the Vermillion Basin Water Development District

WHEREAS the McCook County Board of Commissioners supports the expansion of the Vermillion Basin Water Development District; and

WHEREAS the McCook County Commissioners realize the benefits of belonging to a water development district; and

NOW THEREFORE BE IT RESOLVED, that the McCook County Commissioners are in support of joining the Vermillion Basin Water Development District.

Adopted this 28th day of December, 2018.

Chairman, McCook County Commission

Auditor, McCook County

Laura Schultz, Deputy Auditor/HR Coordinator, presented employee information showing 2018 gross wages for each, indirect compensation benefits received and the total compensation (total of these two figures). The Board thanked Schultz for putting this information together; wanting employees to see their total compensation package. The salaries and hourly pay rates for 2019 were also reviewed.

Commissioner Mehlbrech noted that he is bringing the next agenda items to the Board for discussion: #1 name tags to be worn by courthouse employees; #2 estimates for the placement of an electric seat that will transport individuals to the Courthouse basement; #3 making men's bathroom in Courthouse basement handicap accessible; and #4 options to enter the north entrance for those who have mobile difficulties. Laurie Schwans, Register of Deeds, and Tracy Hofer, Dir of Equalization, joined the meeting, sharing concerns about use of name tags and disagreed with employees having to wear them. Mehlbrech stated that he feels name tags would add to customer service. Auditor Sherman will canvas other counties and report back. Laura Schultz, Deputy Auditor/HR Coordinator, was present.

Motion made by Mehlbrech, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 12/15/18: Commissioners 1692.30 mileage 12.60; Auditor 4316.25; Treasurer 3760.16; States Attorney 2471.73; Custodian 1277.50; Dir of Equalization 5436.07; Register of Deeds 3008.27; Veteran's Service Officer 315.00; Sheriff 10328.71; Contract Law 5305.82; Care of Poor 230.80; Welfare 105.00; Community Health Nurse Secretary 1291.50; Extension Secretary 951.57; Weed 365.38 mileage 63.60; Drainage 312.61; Planning & Zoning 305.32. Transamerica Life Insurance, Dec healthpak premium 4156.63; Grand Jury fees 400.00 mileage 76.44; A & B Business, monthly copier contract 62.48; AAA Collections, pre-collection fees 270.00 lien collection fee 43.25; Advanced Systems, 3 monthly copier contracts 136.38; Affordable Auto Body, repairs & supplies 2018 Ford Explorer 1616.00 windshield & labor 2011 Tahoe 335.00; American Solutions for Business, office supplies 333.93; Card Service Center, DARE

graduation supplies 431.90; CHS Credit Card, auto fuel 61.32; DataSpec, VSO State Solution Program annual fee 449.00; Davison County Sheriff, November jail services 9405.00 for mid-December jail services 4465.00; English Law, court appt attorney for juvenile 169.20 for Matthew Bieganowski 131.60 for Robert Martin 272.80 for Julie Buskol 366.80 for Steven Allen 855.60 for Mason West 141.00; Kathryn Heumiller, services-drawing blood 100.00; Hillyard/Sioux Falls, janitorial supplies 129.12; Carol A Johnson, court reporting 178.60; McCook County Treasurer, postage 78.44; McLeod's Printing, tax office copy paper 84.95 office supplies 84.95; MidAmerican Energy, utilities 886.62; Modern Marketing Inc, drug test kits 568.89; Dareus Montreal, December mileage 40.32; Presto-X, Food Pantry pest control 36.00; Sioux Falls Area Humane Society, stray animal service 127.37; Sturdevant's Auto Supply, weed supplies 16.62; James D Taylor PC, mental health service 1771.73; Michael Unke, court appt attorney for Donald Nekolite 1670.03; Weed & Pest Conference registration 350.00.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: Hwy Dept: 12/15/18: 20109.06. Transamerica Life Insurance, Dec healthpak premium 2172.35; Appeara, towel & mat rental 70.00; Brock White Co, sealant blocks 28182.00; Chesterman Company, water 21.00; MidAmerican Energy, utilities 106.24; Northwestern Energy, utilities 30.35; Puthoff Repair, supplies 440.43; Salem Farmers Market, supplies 11.98; SD Dept of Transportation, professional services 641.67 contracted construction 183936.80; SDACHS, 2019 dues 275.00; Spencer Quarries, bridge rip rap 641.29; Sturdevant's Auto Supply, supplies 337.05; Vander Haag's Inc, truck parts 440.36; Zapp Hardware, supplies 83.93.

911 EMERGENCY REPORTING SYSTEM FUND: CenturyLink, 911 telephone service 302.45; Sioux Valley Energy, radio tower utilities 50.75.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 12/15/18: EDS Director 1398.00. Transamerica Life Insurance, Dec healthpak premium 314.59.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 12/15/18: Sheriff Secretary/Dispatcher 173.18.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 12/15/18: Dir of IRS, county share of FICA 3561.43, Medicare 832.96; SD Retirement System, county share of retirement contribution 3808.98; Wellmark BCBS of SD, county share of health insurance premium 14482.31.

Motion was made by Koch, second by Gordon, and carried, to adopt the following resolution:

RESOLUTION 2018-14

Whereas, insufficient appropriations were made in the 2018 budget to discharge just obligations of said appropriation;

Whereas, SDCL 7-21-32.2 provides that transfers may be made by Resolution of the Board from the Contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

Therefore be it resolved that appropriation of \$60,300.00 be transferred from Contingency as follows: Commissioners \$2300.00, Sheriff \$37000.00; Auditor \$12000.00; Mentally Ill \$2700.00; Intergovernmental Transfer \$400.00; EDS Fund \$5300.00 and 24/7 Fund \$600.00.

Dated this 28th day of December, 2018.

Marc Dick _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County

Motion was made by Koch to approve Cash Transfer from General Fund as follows: Hwy Road & Bridge Fund \$1,500,000.00 and EDS Fund \$100,000.00. Second made by Mehlbrech and motion carried.

Happy New Year!

The meeting adjourned subject to call.

Dated this 28th day of December, 2018.

Marc Dick _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County