

December 8, 2015

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Ralph Dybdahl.
Members present: Marc Dick, Ron Scharffenberg, Sheldon Butzke and Steve Gordon.

Chairman Dybdahl led the Pledge of Allegiance.

Chairman Dybdahl called for approval of the Agenda. Motion made by Gordon to approve the Agenda as sent. Second Scharffenberg and motion carried.

The minutes from the November 24th meeting were sent to Board members for review prior to publication. Chairman Dybdahl called for approval of same. Motion made by Butzke to approve these minutes for publication. Second Gordon and motion carried.

Commissioner Reports: Comm Dick and Hwy Supt Kreutzfeldt attended the Canistota City Council meeting held on December 7th to discuss the traffic controls on East St and the City's decision to not share the cost of the crosswalk lights & controls after asking County to pay half of the bill. At the end of discussion, the Canistota City Council voted, 5 to 1, to pay ½ (\$1555.59) of the bill.

Comm Butzke informed rest of Board that he and Hwy Supt Kreutzfeldt and Auditor Sherman spoke with Brenda Sievers, Dept of Ag, about completing a weed report that was due November 1st. After the call to Sievers, the County Inspection Summary – Noxious Weed & Declared Pests Report was completed and submitted.

Hwy Supt, Mic Kreutzfeldt, presented quotes for 50/50 blend #1 & #2 dyed diesel: Central Farmers Coop \$1.585/gallon; Country Pride Coop \$1.617/gallon; Stern Oil no bid; Cole's Petroleum no bid (fax didn't come through). Motion made by Butzke to award quote to Central Farmers Coop. Second Gordon and motion carried. Kreutzfeldt noted that the signing project will be bid by SD Dept of Transportation on December 16th. Options for repairing steel on Hwy Dept Shop west addition were discussed with decision to replace the siding and salvage the good sections for future use. Discussed adding "15mph when children are present" signs on 446th Ave; no action taken at this time. Current projects include bridge repairs and cutting volunteer trees.

Motion made by Butzke to convene as Drainage Commission. Second made by Gordon and motion carried.

No drainage permits.

At 9:45 a.m. a drainage hearing was held to receive input for Permit D15-025, applicant: Roger Hofer. Legal description: SE4 5-101-55. Hofer was present, along with James Hoffman, Union Twp Supervisor, and Richard Leitheiser. Kreutzfeldt noted that a hearing is required because work was done without the township signing-off on the permit application. Hofer noted that he will use water from the drain tile and eventually pull the non-perforated pipe from the Township culvert because he plans on removing the red building and erecting a greenhouse on this parcel. Leitheiser noted that the existing set-up works for now. Kreutzfeldt stated that the County wouldn't allow a tile outlet to be placed in a culvert. Hoffman asked if the reason for the hearing is only that the Township hasn't signed off on the application. Yes. Hoffman signed drainage permit application D15-025. The following conditions were noted: tile from lift station into Township culvert must be removed and outlet of lift station is to be on applicant's parcel only.

The Board reconvened as Board of County Commissioners.

Mike Fink, States Attorney, Mark Norris, Sheriff, Brad Stiefvater, EDS Director, Laurie Schwans, Register of Deeds, Tracy Hofer, Dir of Equalization/Zoning Administrator, were present for meeting between Commissioners and Robin Rayman, Salem Mayor, Lori Heumiller, Salem City Finance Officer, Jessie Rowley, Montrose Mayor, Don Kom, Canistota Mayor, and Michael Damm, Bridgewater Mayor. States Attorney Fink opened the discussion with reference to city ordinances regarding nuisance properties, cost to clean up these properties and the county process for tax deed. Entities are looking for a way to share these expenses, implementing a county-wide plan. Heumiller noted that Salem City has hired a Code Enforcement Officer, \$35/hour, and an attorney, \$135/hour, to provide assistance with the ordinance process for nuisance properties. Kom asked if this individual is a

building inspector who can check electrical and water hazards. No. Hofer suggested contacting Toby Brown, SE Council of Governments, seeking assistance because the county and all of the cities are members of SECOG. In the discussion, it was clear that all entities have concerns about the process for cleaning up these properties in an effort to make their communities better places to live. The Board asked Stiefvater if he would contact State Emergency Management Office to inquire about code enforcement needs. No other action was taken at this time.

Motion made by Gordon to convene as Planning Commission. Second by Butzke and motion carried.

At 11:30 a.m. a public hearing was held to receive input concerning a request to rezone property from Lake Residential to Rural Residential. Applicant: Robert and Diane Gordon. Legal description: Lot 1 Gordon's Addition, W2SE4 27-102-53. Robert Gordon present for hearing. Tracy Hofer, Zoning Administrator, noted that the intent is to place a 120' personal wind energy tower system on this location; thus need for rezone. Following discussion with Robert Gordon, motion was made by Dick to approve rezone request and make recommendation of approval to the County Commission. Second was made by Scharffenberg. Ayes: Dick, Scharffenberg, Butzke, Dybdahl. Nays: none. Abstain: Gordon. Motion carried.

Motion made by Dick to convene as Board of Adjustment. Second by Scharffenberg and motion carried.

At 12:00 p.m. a public hearing was held to receive input concerning a request for a variance. Applicants: Jeffrey & Deanna Hoffman. Legal description: N640' of S1520' of W395' of SW4 28-101-56. Reason for variance: request for reduction of 25 foot setback to right-of-way; planting trees. Tracy Hofer, Zoning Administrator, presented Variance Application and noted Hwy Supt recommendation of not less than 15 feet from right-of-way. Hoffman explained reason for variance request. Motion made by Scharffenberg to approve setback of 15' from right-of-way. Second made by Dick. Ayes: Scharffenberg, Dick, Butzke, Gordon and Dybdahl. Nays: none. Motion carried.

The Board reconvened as Board of County Commissioners.

The following building permits were issued the month of November:

2015-75	Karla Blindert	steel frame shop	NE4 Ex SE4SE4NE4 9-103-55
2015-76	James Reynolds	move home onto basement	NW4SE4 Ex Lot S1 28-104-53
2015-77	Kris Weber	storage shed/office	NW4NE4 Ex Lot 1&Ex 100'x300' in NW Corner 24-103-55
2015-78	Robert Gordon	home & storage building	Lot 1 Gordon's Addn W2SE4 27-102-53
2015-79	Dena Davis	mobile home	S2SW4 23-101-53
2015-80	Todd Tuschen	machine shed	E2NE4 34-103-55
2015-81	Seth McGregor	garage	Tract 1 Damon's Addn NE4 35-102-55
2015-82	Meadow View	housing	Tract 1 of I-90 Pork Addn 28-102-55
2015-83	Kristi Gillen	basement living area	Lot 6 of Tract 2A Erikson's Addn NE4NE4 14-101-53
2015-84	Nick Even	lean to on machine shed	NW4 Ex Lot H-1 1-102-53

Motion made by Butzke to authorize Chairman Dybdahl to sign the 2016 Contract with Dept of Health for public health services. The contract amount is \$5,150.00. Second by Gordon and motion carried.

Motion made by Gordon to declare Whirlpool air conditioner as surplus property as it is no longer functional; fixed asset #665. Second by Butzke and motion carried.

A letter was received from Minnehaha County Commissioners, informing this Board that Volunteers of America – Dakota will no longer be providing shelter beds as of March 1, 2016. This change does not impact beds at the Minnehaha County JDC.

The SEFP Activity Report for the month of November was noted and filed.

Auditor Sherman presented the Hanson-McCook Regional Library, November bank statement, ending balance \$31,950.37, to the Board. Sherman has sent same to Hanson County Auditor and will contact Security State Bank about closing this account before the end of December; Hanson County 60% \$19,170.23 and McCook County 40% \$12,780.14.

Welfare Director Sherman, and the Commissioners reviewed Care of Poor cases and payments received for Care of Poor and Court Appointed Attorney liens. Reviewed action taken on six Avera Queen of Peace Hospital claims (2012-31, 2011-11 & 2012-48, 2012-14, 2013-16 and 2011-30); 5 individuals. Sherman informed the Board that a pest management agreement has been entered into by the Ministerial Assn and Presto-X, for the inspection and/or treatment of the Food Pantry. The cost is \$210.00 per year. Motion made by Butzke to pay this fee from the Care of Poor budget. Second made by Scharffenberg and motion carried.

Motion made by Dick, second Scharffenberg, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 12/6/15: Commissioners 1461.55, mileage 87.36; Auditor 2717.43; Treasurer 3409.32; States Attorney 2186.54; Custodian 1139.04; Dir of Equalization 3335.08; Register of Deeds 2717.43; Veterans Service Officer 340.34; Sheriff 6858.20; Contract Law 4461.55; Care of Poor 115.38; Welfare 269.04; Community Health Nurse Secretary 1199.31, travel expense 9.49; Extension Secretary 461.26, travel expense 7.90; Weed Dept 330.77, meals 21.00; Drainage 307.69; Planning & Zoning 192.31. A & B Business Solutions, office supplies 258.60; Advanced Systems, monthly copier contract 51.18; Applied Concepts, radar gun 2895.00; AutoEx, law enforcement supplies & labor 1471.41; Card Service Center, law enforcement supplies & travel expenses 416.68; Chesterman Co, water 56.00; Chief Supply/Law Enforcement, spike strip 613.49; City of Bridgewater, December ambulance appropriation 2936.41; Desert Snow, training course fee 590.00; Dust-Tex Service, dust mop rental 27.17; Farm & Home Publishers, 2 directories 67.20; Hillyard/Sioux Falls, courthouse supplies 82.11; Tracy Hofer, labels writer & labels 104.36; Home Motel, transient lodging 55.00; Lake County Sheriff, November GPS bracelet 600.00; Larry's Food & Auto, law enforcement supplies & labor 1585.84; Lentsch Tree Service, snow removal 100.00; Marco Inc, monthly copier contract 54.93; McCook County EMS, AED pads 90.80, December ambulance appropriation 7242.45; McCook County Publishers, publishing 724.08; McCook County Treasurer, postage 517.00; McCormick Motors, law enforcement supplies & labor 79.01; McLeod's Printing, door hangers 137.80, P & Z business cards 49.80; Microfilm Imaging System, equipment rent 469.00; Neve's Uniforms & Equipment, law enforcement supplies 2879.01; Alicia Petersen, November expenses-mileage 89.46, cell phone reimbursement 30.00; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 82.20; Salem Community Drug, supplies for retirement party 17.24; Salem Sales, law enforcement auto fuel 2255.83; Salem Special, publishing-variance & offices closed 74.72; SD Achieve, services for 4 residents 240.00; Brenda Stadel, website changes/updates 50.00; Sturdevant's Auto Supply, remote batteries 2.98; T & C's Pit Stop, law enforcement auto fuel 91.50; Total Stop Food Store, law enforcement auto fuel 430.74; Triotel Communications, telephone/internet service 802.17; Verizon Wireless, cell phone service 81.76, internet modem service 212.05; Xcel Energy, utilities 547.82; Zapp Hardware, retirement party supplies 14.99.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 12/6/15: Hwy Dept 18,267.03. Butler Machinery, parts 1455.24; Card Service Center, office supplies 218.12; Cedar Shore Resort, Safety Conference lodging 101.95; Central Farmers Coop, diesel fuel 11883.63, clevis 6.49; Dakota Fluid Power, motor repair & parts 1306.51; Equipment Blades Inc, cutting edges & wedges 2058.00; Gessner Welding, chain hooks 104.00; Lawson Products, supplies 60.08; Lyle Signs, signs 2543.17; Mac's Inc, tools 46.00; McCormick Motors, tailgate protector 57.47; Northern Truck Equipment, blade guides 125.71; Oasis Inn, Safety Conference lodging 57.00; Pomp's Tire Service, tire repair 317.00; Puthoff Repair, supplies 113.87; RBS Sanitation, garbage service 56.25; Salem City, utilities 61.54; Salem Lumber, supplies 582.97; Servall Towel & Linen, towel & mat rent 45.34; Sheehan Mack Sales & Equipment, oil & fuel filters 321.16; Southeastern Electric, utilities 11.28; Sturdevant's Auto Supply, supplies 452.42; Titan Machinery, motorgrader cutting 8462.80; Triotel Communications, telephone/internet service 98.50; Xcel Energy, utilities 462.49; Zapp Hardware, supplies 109.90.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 227.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 12/6/15: EDS Director 1259.54. Brad Stiefvater, Oct/Nov cell phone reimbursement 170.00, mileage 131.04; Triotel Communications, telephone/internet service, 92.27.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 12/6/15: Sheriff Secretary/Dispatcher 96.15.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 12/6/15: Dir of IRS, county share of FICA 2898.98, Medicare 677.99; SD Retirement System, county share of retirement contribution 2935.88; Wellmark BCBS, health insurance premium 4916.87.

The Auditor's Account with the County Treasurer for the month of November, 2015: deposits in banks, \$4,998,088.07; cash to deposit \$1,506.57; CC payments \$4,962.59; checks to deposit \$39,649.54; Cash Items (postage) \$517.00; Treasurer's Cash \$1,153.00; Register of Deeds \$450.00; Sheriff \$500.00; CD's \$800,000.00. The total deposits on hand: \$5,846,826.77.

The meeting adjourned subject to call.

Dated this 8th day of December, 2015.

Ralph Dybdahl _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County