October 27, 2020

The meeting of the McCook County Commission was called to order by Chairman Dean Koch in the Community Room of the Courthouse basement. Members present: Marc Dick, Steve Gordon, Chuck Mehlbrech, and Charles Liesinger.

Chairman Koch led the Pledge of Allegiance.

Chairman Koch called for approval of the Agenda. Motion made by Gordon to approve the Agenda as posted. Second Liesinger. Motion carried.

The minutes from the October 13th meeting were sent to Board members for review prior to publication. Motion made by Liesinger to approve the minutes for publication. Second by Gordon. Motion carried.

Madison Hollman, Reporter New Century Press, was present for the meeting.

Public input: none.

Commissioner Reports: Koch noted that the Food Pantry meeting was held via email conversation.

Mic Kreutzfeldt, Hwy Supt, presented information regarding a 2021 Preliminary Engineering Bridge Improvement Grant to the Board. This is Project Number BRO 8044(00)21-1, PCN 08D3; Structure Number 44-180-068. The Grant Amount equals $36,285.00 (80%). The County is responsible for 20% of the cost. Motion made by Gordon to authorize Chairman Koch to sign the Bridge Improvement Grant Agreement for Preliminary Engineering. Second by Mehlbrech. Motion carried. Kreutzfeldt presented a utility permit for approval. Motion made by Gordon to approve Electric Utility Permit for Southeastern Electric for electric service installation for a new home located at 25122 439th Ave. Second Dick. Motion carried. Kreutzfeldt informed the Board that they did inspect the water tank trailer and made a request for a few repairs prior to purchase. Motion made by Liesinger to approve the purchase. Second Dick. Motion carried. The Ramsey bridge #44-191-010 to be open soon, a couple miscellaneous items remain. Current projects include PubWorks training, graveling, culvert work, mowing and gravel crushing is complete.

Motion made by Dick to convene as Drainage Commission. Second by Gordon. Motion carried.

Drainage Administrator Kreutzfeldt presented drainage permit applications to the Board, noting that downstream landowner signatures were obtained, and he has signed off on them. All permits are available for inspection at the Hwy Dept Office.

D20-045	Alan Olness	NW4 Ex Poulos Tract & Ex S578.4’ of NW4 28-101-53
D20-047	Raymond Alsgaard	NW4 22-104-54
D20-048	Roger Hofer	SE4 5-101-55

Kreutzfeldt informed Board that SDSU is doing a study on tiling nitrates and suggested seeking financial assistance from NRCS with reference to ag bio-filters & saturated buffers. A hydrology study for the Arbeiter drainage project is in progress with Imeg.

Auditor Sherman presented an updated list for Search & Rescue members, noting the addition of Lake Romolo. Motion was made by Mehlbrech to approve the addition. Second Liesinger. Motion carried. Auditor Sherman will notify SDML Workers Compensation Fund of the new member.

Laura Schultz, HR Coordinator, informed the Board that Victoria Buchanan has accepted the position of Deputy Register of Deeds with a November 2nd employment start date at the pay rate of $17.16/hr. Motion made by Liesinger to approve the hiring of Victoria Buchanan. Second by Dick. Motion carried.

Schultz provided a COVID update to the Board.

Cori Kaufmann, Interim Dir of Equalization, joined the meeting to discuss server migration. It was noted that the prior Dir of Equalization would not allow Tech Solutions to move software records to a new server when other offices were moved. Now ProVal/Aumentum wants the County to sign a preauthorization agreement for 40 hours maximum at $200/hour to complete the migration. Kaufmann feels that 20 hours maximum is more feasible and will negotiate for preauthorization reflecting the lower hours. It

has taken other counties 4 to 16 hours. And because bridges have been burned, we now need to rebuild solid working relationships. Kaufmann will continue to work with ProVal, she wanted the Commission to be aware of what is going on.

Motion made by Mehlbrech, second Dick, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 10/17/20: Commissioners 1692.30; Auditor 5128.63; Treasurer 4002.56; States Attorney 2777.88; Custodian 1296.25; Dir of Equalization 4266.11; Register of Deeds 3779.84; Veterans Service Officer 258.90; Sheriff 12119.83; Contract Law 4899.73; Care of Poor 192.31; Welfare 354.75; Community Health Nurse Secretary 1388.80; Extension Secretary, 1269.00; Weed 561.53; Drainage 311.46; Planning & Zoning 115.44. TransAmerica Employee Benefits, September contribution 3571.83; Grand Jury, fees & mileage 389.48; A & B Business, monthly copier contract 79.99; AAA Collections, lien collection fee 12.50; Card Service Center, law enforcement auto fuel 174.01; Century Business Products, monthly copier contract 90.44; CHS Credit Card, law enforcement auto fuel 402.19; Election Systems & Software, hardware/firmware maintenance 4445.00; English Law, court appt attorney for juvenile 213.40; FedEx, shipping charges 13.68; Jack's Uniforms & Equipment, law enforcement uniforms 313.64; LifeQuest, 4th Qtr allocation 900.00; Lincoln County Treasurer, mental health expenses reimbursement 506.35; McLeod's Printing, tax notice paper 381.84 ballot stamps 99.95 calendar 39.99; Meyer Motor, tires & oil change 832.08; MidAmerican Energy, utilities 59.86; Mitchell Clinic, prisoner care 125.00; Noll Collection Service, lien collection fee 11.99; Office Depot, office supplies 221.79; Presto-X, food pantry pest control 39.00; Randy Schwader, meal reimbursement-training 35.51; SDSI Extension, calendar 12.00 4-H special foods recipe book 25.00; Southeastern Behavioral, 4th Qtr allotment 1404.50; Streicher's-Minneapolis, ammunition 344.93; Tyler Technologies, financial software maintenance 4559.02; Van Diest Supply, weed spray 1038.00.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 10/17/20: Hwy Dept 21693.12. 3rd Qtr wheel tax appropriation to townships & cities 12057.28; TransAmerica Employee Benefits, September contribution 2618.71; Jack Hamann, water tanker trailer 8000.00; MidAmerican Energy, utilities 20.03; Northwestern Energy, utilities 10.00; Keith Raap, gravel royalty 12500.00; Travis Raap, gravel royalty 12500.00; Allen Schmeichel, gravel royalty 12500.00; SD Dept of Transportation, bridge inspection costs 3043.84; Subsurface Inc, pipe repair 68240.00; Verizon Wireless, cell phone service 84.09.

911 SERVICE FUND: Sioux Valley Energy, radio tower utilities 63.00.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 10/17/20: EDS Director 1384.62. TransAmerica Employee Benefits, September contribution 96.51. Danko Emergency Equipment, Search & Rescue equipment 29059.36 chain set 825.83 (grant).

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 10/17/20: Sheriff Secretary/Dispatcher 192.26.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 10/17/20: Dir of IRS, county share of FICA 3843.31, Medicare 898.84; SD Retirement System, county share of retirement contribution, 3851.48; Wellmark Blue Cross/Blue Shield of SD, county share of health insurance contribution 15944.40.

Motion was made by Dick, second by Gordon, and carried, to adopt the following resolution:

RESOLUTION 2020-12

Whereas insufficient appropriations were made in the 2020 budget to discharge just obligations of said appropriation.

Whereas SDCL 7-21-32.2 provides that transfers may be made by Resolution of the Board from the Contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations.

Therefore, be it resolved that appropriation of $18,700.00 be transferred from Contingency as follows: GIS $500.00, Juvenile Detention $200.00 and Emergency Management Fund $18,000.00.

Dated this 27th day of October 2020.

Dean Koch _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County

Geralyn Sherman, Auditor/Welfare Director, and the Commissioners reviewed Care of Poor cases. An individual informed Sherman that she does not need county assistance with her hospital claims (2020-23 & 2020-24). Avera McKennan has requested reconsideration of denial of a claim based on residency (2020-26). St Atty Fink will reply noting that the County maintains its position.

Cori Kaufmann, Interim Planning & Zoning Administrator, Patrick Andrews, Secog Planner, and Mike Fink, States Attorney, met with the Commission to discuss building eligibilities and establish clarification. It was noted that under prior P&Z Administrators building eligibilities transferred in ways that are inconsistent with the current zoning regulations. Kaufmann presented maps showing potential areas that exceed allowed building eligibilities in an agricultural district and the four areas that are currently zoned rural residential. Kaufmann noted that there are areas zoned agricultural that are treated as if zoned rural residential. Kaufmann's questioned is how the zoning office should move forward? Fink's recommendation is for the Board to rezone the non-conforming uses to rural residential and move forward. Current zoning verbiage and regulations were reviewed and discussed. Discussion was held to clarify quarter/quarter section as it would relate to minimum acre requirements. Fink also noted that definitions need to be corrected. Fink will review the Sub-Division Regulations, having not known that they existed.

At 11:00 a.m. the sale of land acquired by Tax Deed Proceeding was held.

#1 Lots 1,2,3, & 4, Blk 41, Pettigrew's 2nd Addition, Salem City – Aaron & Elizabeth Stroud $9000; Kelvin & Heather Gessner $1508
Motion made by Mehlbrech to accept bid from Stroud. Second Gordon. Motion carried.

#2 Lot 10, Blk 75, Pettigrew's Second Addition, Salem City – no bids

#3 12 Rods by 20 Rods in SW4 Corner, SW4 9-104-56 (Pearl Twp) – Dan Rabenhorst $250; Harley & Ronda Zens $3000
Motion made by Dick to accept bid from Zens. Second Liesinger. Motion carried.

#4 Lots 9,10,11, & 12, Blk 21, North Addition, Spencer City – no bids
Motion made by Dick to deed this property to City of Spencer. Second Liesinger. Motion carried.

#5 Lots 4,5, & 6, Blk 27, North Addition, Spencer City – Kevin & Tamberlyn Mentele $150
Motion made by Mehlbrech to accept bid from Mentele. Second Liesinger. Motion carried.

#6 W71' of Lots 1,2, & 3, Block 5, Myles Hoese's Addition, Spencer City – Kevin & Karen Twedt $300
Motion made by Liesinger to accept bid from Twedt. Second Gordon. Motion carried.

#7 Lot 3 & W2' of Lot 4, Block 14, OT Canistota City – Canistota School District $2500
Motion made by Dick to accept bid from Canistota School District. Second Liesinger. Motion carried.

#8 Lot 10, Block 19, OT Canistota City – Ronald Marquardt Trust $1000
Motion made by Dick to accept bid from Marquardt Trust. Second Liesinger. Motion carried.

Randy Sabers, Sabers & Associates, met with the Commission to review the 2021 health insurance renewal: 11.33% increase. Laura Schultz, HR Coordinator, was present. Sabers noted that open enrollment begins November 1st. Following discussion and review of last year's claims history, motion was made by Gordon to renew with Wellmark BCBS. Second Dick. Motion carried.

Jess Klinkhammer, CHN Secretary, met with the Commission to update them on office happenings. The CHN is here only once a week, usually Wednesday, because she has to assist with COVID tracing/calling. They are not able to go into the schools to conduct flu shot clinics. All are very frustrated as they believe this year more than ever children should be vaccinated against the flu. Laura Schultz, HR Coordinator, was present.

On another matter, Klinkhammer asked about holiday pay. Because of scheduling, she typically works ½ days on Friday. Current County practice has been that employees are paid for the hours they are scheduled on the day the holiday falls on. Klinkhammer requested that she receive 7 hours holiday pay if a holiday falls on a Friday not the 4 hours she is scheduled for. Schultz advised the board that there are other issues to consider. Schultz will review the policy and bring options to the next meeting.

The meeting adjourned subject to call.

Dated this 27th day of October 2020.

Dean Koch _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County